

INSTRUCTIONS

Fill out the application completely – including authorized signature. Once the application has been approved and processed, the Dealer of Nursery Stock License will be immediately available online in your NILS portal.

Application Information

- A Dealer of Nursery Stock license is required for each place of business where a dealer or collector sells, offers, or distributes nursery stock. These locations include garden centers, chain stores, seasonal sales lots and landscapers, as well as farmers' market stands and roadside vehicles.
- Nurseries are exempt from this licensing requirement.
- Licenses can also be applied for online at <https://www.apps.agri.ohio.gov/NILS>

Nursery stock

- Nursery stock is any Ohio-hardy tree, shrub, plant, or plant part, and also includes any nonhardy plant or plant part which may require an inspection and certification before shipping to another state. Turfgrass is not considered to be nursery stock.

Affidavit

- By submitting this application, the dealer is providing an affidavit which states that only nursery stock which has been inspected and certified by an official state or federal inspector will be bought and sold.

Payment

- Include payment of \$125.00 for each place of business the collector or dealer operates, including seasonal sales lots. Incorrect amounts will delay the registration process. American Express cards are not accepted. Credit card payments may either be mailed or faxed to our office at 614-728-6453.
- **Fee Exemptions:** the sale of nursery stock as a fund raiser for a nonprofit organization or nonprofit purpose for no more than two days per year, who is not also a dealer or collector, and who makes no more than \$2,000 in revenue from the sale of nursery stock during a calendar year. Also, any public or private arboretum operated not for profit, which exchanges inspected nursery stock in limited quantities for experimental or permanent arboretum plantings.

Renewal Information

- The licensing period is January 1 to December 31 of each year.
- The license is renewed every year by the end of December with a renewal application and fee.
- Renewal applications will be mailed to current licensees in November of each year.
- Licenses can be renewed online at <https://www.apps.agri.ohio.gov/NILS>